

**ENROLLMENT PREFERENCES & PAYMENT FORM**  
**2023-2024 School Year**

Child 1 Full Name : \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
 Child 2 Full Name : \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
 Child 3 Full Name : \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
 Child 4 Full Name : \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Home address: \_\_\_\_\_

Primary email: \_\_\_\_\_

Parent(1) name: \_\_\_\_\_ Cell: \_\_\_\_\_

Parent(2) name: \_\_\_\_\_ Cell: \_\_\_\_\_

Use the **Tuition and Fees** sheet included in this packet to complete this section.

	(1)	(2)	(3)	(4)
Full-Year Tuition	\$ _____	\$ _____	\$ _____	\$ _____
Programs (Aftercare/Earlycare, etc.)	\$ _____	\$ _____	\$ _____	\$ _____
<b>TOTAL DUE</b>	\$ _____	\$ _____	\$ _____	\$ _____

Please choose a payment plan by initialing below:

\_\_\_\_\_ PLAN A PAYMENT IN FULL (See the office to arrange to pay in full) If paid in full by January 21, a 3% early pay discount will be applied. Any payments in full after this date will NOT be eligible for the 3%. NO EXCEPTIONS.

\_\_\_\_\_ PLAN B MONTHLY PAYMENT Plan administered by FACTS tuition management systems over 12 months with the first installment due to FACTS on March 1<sup>st</sup> of the current year. **All families planning to use this payment plan MUST be registered in FACTS by February 1<sup>st</sup> (or at the time of registration if after February), for the upcoming school year. The FACTS tuition payment plan is payable over 12 months starting in March prior to the school year with the last payment due February of the registered school year. Payments for students enrolled after March will be divided equally by the remaining months with the last payment due in February of the registered school year.**

\_\_\_\_\_ PLAN C THE 2-PAYMENT plan is made with the first payment due on or before March 1, and the final payment if due on or before October 1.

\*Please indicate the program and any additional options you are enrolling your child in. If you have multiple children please use the matching child's number from above on the appropriate line below. (See Tuition sheet for amounts, times and age requirements):

**Toddler:**

*Morning*    \_\_\_ M-W (3-day)    \_\_\_ M-F (5-day)  
*Full Day*    \_\_\_ M-W (3-day)    \_\_\_ M-F (5-day)

**Preschool:**

\_\_\_ Half day    \_\_\_ Full day

**Kindergarten:**

\_\_\_ Full day

**Lower Elementary:**

\_\_\_ 1<sup>st</sup>    \_\_\_ 2<sup>nd</sup>    \_\_\_ 3<sup>rd</sup>

**Upper Elementary:**

\_\_\_ 4<sup>th</sup>    \_\_\_ 5<sup>th</sup>    \_\_\_ 6<sup>th</sup>

**Middle School:**

\_\_\_ 7<sup>th</sup>    \_\_\_ 8<sup>th</sup>

**Additional:**    \_\_\_ Early Care    \_\_\_ Lunch bunch    \_\_\_ After Care

**PLEASE FILL OUT COMPLETELY AND RETURN TO THE FRONT OFFICE**